

Big Game Outfitter Permit FAQs

1. Do I need to hold a guide designation to be an outfitter?
 - a. Yes, and meet the Alberta *Wildlife Regulations*
 - b. Big Game: be endorsed under a currently permitted Big Game Outfitter in Alberta.

2. Can I use a marketing name?
 - a. If it is a Registered Trade Name as the Alberta *Wildlife Regulations* for Outfitter permits – eligibility outlines:

Section 57(1) Subject to this section, a person is eligible to obtain or hold an outfitter (big game) permit if and only if that person

 - (a) is an individual who is an adult resident or non-resident who, in the case of a non-resident, is a Canadian citizen or has been admitted to permanent residence in Canada, and who holds a big game guide’s designation, or
 - (b) is a business corporation or society at least one of whose current officers is an individual described in clause (a).
 - When submitting your outfitter application, ensure the Certificate showing that it is registered, also the registry statement showing directors/shareholders is attached.
 - If there are more directors than just yourself, there is a requirement to have a Motion of the directors that is dated and signed, of who is to be the outfitter in charge. See section 57(1)(b) above.
 - b. If it is not a Registered Trade Name or a Business Corporation, you will use your individual name, see section 57(1)(a) above.

3. Do I have to get insurance first?
 - a. There is a requirement for an outfitter application to provide proof of \$5 Million Commercial General Liability and \$10,000 Deposit Indemnity Bond. If you wish to go with HUB International Insurance which APOS has an Outfitter Policy that covers these two requirements, you apply to APOS and HUB at the same time. If it is through another insurance company, we require the full policies with the outfitter application.

4. Do I have to come up with \$10,000 for deposits?
 - a. No, the APOS Outfitter policy covers this under HUB Insurance.

5. Do I need to hold allocations to become an outfitter?
 - a. No. Although, as an outfitter who does not hold allocations, you will not have voting rights in accordance with APOS Bylaw 3.2.

6. Can I purchase allocations without being an outfitter?
 - a. No. The Alberta *Wildlife Regulations* – Transfer of Allocations
Section 55(2) An outfitter (big game) may transfer all or any of his applicable licence allocations that are not of trophy sheep special licences to another outfitter (big game) specified by that outfitter, if the Minister approves the transfer.

7. How long does it take for the whole process to be finalized?
 - a. Once the outfitter application and insurance has been received, with all requirements met and documents received and payments made, 2-3 days.
 - b. There is a further wait of 10-15 business days to have you set up on Alberta ReLM as an outfitter so that you can transfer or lease allocations, and purchase licenses for your client(s).